

BUILDING PERMIT – SOLID FUEL BURNING APPLIANCE					
Project Address			Office Use Only		
DOCUMENTS			Required	Submitted	Accepted
1. Completed and signed Building Permit Application	Indicate Permit Type (ex. SFD, Commercial) and Description (ex. Renovation, Leasehold Improvement)		<input checked="" type="checkbox"/>		
2. Owner's Acknowledgement of Responsibility	If a third party is representing the owner of the property for building permits, that person must <u>also</u> sign the Agreement.		<input checked="" type="checkbox"/>		
3. Manufacturers Specifications/Manual	<b>MAKE, MODEL &amp; TYPE</b>		<input checked="" type="checkbox"/>		
	CSA#				
	ULC#				
4. Type of Chimney Manufacturer's installation instructions are required to be provided	<b>INDICATE TYPE OF CHIMNEY</b>		<input checked="" type="checkbox"/>		
	<input type="checkbox"/> Factory-built chimney				
	<input type="checkbox"/> Site-built masonry				
	<input type="checkbox"/> Steel flue line (Type of flue connector – single)				
5. Indicate if any of the following equipment is located within the house	<b>MAKE, MODEL</b>		<input checked="" type="checkbox"/>		
	CSA#				
	ULC#				
	<b>SMOKE ALARMS:</b>				
5. Indicate if any of the following equipment is located within the house	<input type="checkbox"/> battery		<input checked="" type="checkbox"/>		
	<input type="checkbox"/> hard wired				
	<input type="checkbox"/> combustion air				
	<input type="checkbox"/> make up air				
5. Indicate if any of the following equipment is located within the house	<b>CARBON MONOXIDE DETECTOR:</b>		<input checked="" type="checkbox"/>		
	<input type="checkbox"/> B-vented hot water tank				
	<input type="checkbox"/> B-vented gas furnace				
	<input type="checkbox"/> Plug in				
5. Indicate if any of the following equipment is located within the house	<input type="checkbox"/> hard wired		<input checked="" type="checkbox"/>		
	<input type="checkbox"/> Other <input type="text"/>				

**A WETT inspection checklist, completed and signed by WETT installer, must be submitted prior to City inspection. Use appropriate checklist for equipment type.**

Permits will only be issued for equipment installed by a WETT Certified Installer and must meet the standards referenced in CAN/CSA-B365 "Installation Code for Solid-Fuel Burning Appliances and Equipment". Permits will not be issued for used appliances.

<b>PROJECT ADDRESS</b>	
<b>CONSTRUCTION VALUE</b>	

OWNER			
<b>First Name</b>		<b>Last Name</b>	
<b>Company Name</b>		<b>HPO Registration #</b>	
<b>Address</b>		<b>City</b>	
<b>Province</b>		<b>Postal Code</b>	
<b>Phone</b>		<b>Email</b>	

GENERAL CONTRACTOR			
<b>First Name</b>		<b>Last Name</b>	
<b>Company Name</b>		<b>WETT CERT. #</b>	
<b>Address</b>		<b>City</b>	
<b>Province</b>		<b>Postal Code</b>	
<b>Phone</b>		<b>Email</b>	

APPLICANT OR AGENT			
<b>First Name</b>		<b>Last Name</b>	
<b>Company Name</b>		<b>HPO Registration #</b>	
<b>Address</b>		<b>City</b>	
<b>Province</b>		<b>Postal Code</b>	
<b>Phone</b>		<b>Email</b>	

**Print Name (Owner/Agent)** \_\_\_\_\_

**Signature (Owner/Agent)** \_\_\_\_\_

Owner/Agent acknowledges: I hereby apply for a Building Permit for the construction as described herein and I hereby certify that the above information is correct and I agree to comply with all pertinent Bylaws whether the detailed information is contained herein or not, and that if I am not the owner of the property upon which the above construction is to be carried out on, I have been authorized by way of an Agency Agreement, by the Owner as his/her Owners Agent to act on his/her behalf. In consideration of the granting of the permission applied for I/we hereby agree to indemnify and keep harmless the City of Campbell River against all claims, liabilities, judgements, costs and expenses of whatsoever kind, which may in any way accrue

against the City of Campbell River in consequence of and incidental to the granting of this permit, if issued. And I further agree to pay the full cost of repairing any damage to the Corporation works occasioned by the building operations in respect of which this application is made.

As the owner or duly authorized agent I acknowledge that City of Campbell River Building Bylaw 3060, 2010 (the 'Building Bylaw'), notwithstanding any other provision therein, has been enacted for the purpose of regulating construction within the City in the general public interest. **The activities undertaken by or on behalf of the City of Campbell River pursuant to the *Building Bylaw* are for the sole purpose of providing a limited and interim spot-checking function for reason of health, safety and the protection of persons and property.**

It is not contemplated nor intended, nor does the purpose of this Bylaw extend:

- to the protection or indemnification of owners, owner/builders, constructors or future owners from economic loss;
- to the assumption by the City or a Building Official of any responsibility for ensuring the compliance by any owner, his or her representatives or any employees, constructors or designers retained by him or her, with the Building Code, the requirements of the *Building Bylaw* or other applicable enactments respecting safety;
- to providing any person a warranty of design or workmanship with respect to any building or structure for which a building permit or occupancy permit is issued under the *Building Bylaw*;
- to providing a warranty or assurance that construction undertaken pursuant to building permits issued by the City is free from latent, or any defects.
- to providing to any person a warranty that construction is in compliance with the Building Code, the *Building Bylaw* or any other enactment with respect to a building or structure for which a building permit or occupancy permit is issued under the *Building Bylaw*.

I acknowledge that:

- neither the issuance of a permit under the *Building Bylaw*, the review and acceptance of the design, drawings, plans or specifications, nor inspections made by a Building Official, shall constitute a representation or warranty that the Building Code or the *Building Bylaw* have been complied with or that the building or structure meets any standard of materials or workmanship.
- neither the issuance of a permit under the *Building Bylaw*, the review or acceptance of the design, drawings, plans or specifications nor any inspection made by a Building Official is not an assurance, representation, warranty or statement of establishing compliance with the Building Code or this Bylaw or any standard of construction, materials or workmanship.

- I will not rely on the issuance of a permit under the *Building Bylaw*, the review or acceptance of the design, drawings, plans or specifications, or any inspection made by a Building Official as establishing compliance with the Building Code or this Bylaw or any standard of construction, materials or workmanship.
- Where the City requires that a professional architect or engineer certify that the plans submitted in respect of this application comply with the British Columbia Building Code or other enactment, the City will rely on that certification in issuing a building permit and occupancy permit.

I commit that I will:

- ensure that all construction complies with the Building Code, the *Building Bylaw* and other applicable enactments respecting safety;
- post and maintain the permit in a conspicuous place on the property in respect of which the permit was issued;
- keep a copy of the accepted designs, plans and specifications on the property during the course of construction;
- post the civic address on the property in a location visible from any adjoining streets;
- ensure any building is located properly in regards to all setbacks; and
- ensure that any geotechnical site issues are adequately addressed to ensure a proper foundation and that appropriate reports are obtained from a qualified registered professional and that copies of such reports are provided to the City of Campbell River.

**Signature of Owner:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone/Cell Number:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**Signature of Agent:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone/Cell Number:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_