

EQUIPMENT RENTAL

Coffee Rental Trolley

(serves approx. 20 people)	\$ 12.00
Coffee Urn (55 cup or 100 cup)	\$ 5.00 per day
DVD	\$ 11.00 per day
Flip Chart	\$ 5.00 per day
JVC Stereo - Up to 4 Hours	\$ 23.00 per day
- Over 4 Hours	\$ 46.00 per day
Overhead Projector (Multi Media)	\$ 17.00 per day
Mini PA - Up to 4 Hours	\$ 23.00 per day
- Over 4 Hours	\$ 46.00 per day
PA System - Up to 4 Hours	\$ 34.00 per day
- Over 4 Hours	\$ 69.00 per day
Portable Bars	\$ 12.00 per day
Photocopying	\$.50 per copy
Podium	\$ 12.00 per day
Projection Screen	\$ 5.00 per day
Reader Board:	
Community Group	\$ 16.00 per week
Commercial Group	\$ 27.00 per week
Stage: 1/2 Stage (3 x 8'x6')	\$ 81.00 per event
Full Stage (6 x 8'x6')	\$144.00 per event
Table Lectern	\$ 5.00 per day
TV with VCR or DVD	\$ 23.00 per day
White Display Board	\$ 5.00 per day

Please Note:

All user groups are responsible for providing their own play equipment, i.e. basketballs, volleyballs, floor hockey equip., etc. Floor hockey users may use regular hockey sticks, however, black tape must be removed.

CANCELLING?

Clients wishing to cancel a reservation must notify the Recreation & Culture office during regular business hours, at least 72 hours in advance of their scheduled time. All cancellations of events, where a security deposit has been taken, are subject to a \$50 fee. The security deposit for these events is non-refundable if 72 hours notice has not been given. Events cancelled within 72 hours that did not require a security deposit will be charged an administration fee of \$29.00 or the amount of their rental contract if it was less than \$29.00.

FACILITIES

Gymnasium

Standing Space	1,200 people
Chairs	750 people
Tables & Chairs (w/o dance floor)	450 people
Tables & Chairs (with dance floor)	375 people

Crafts Room

Chairs	60 people
Tables and Chairs	40 people

Community Lounge

Tables & Chairs	80 people
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Meeting Room 1

Chairs	80 people
Tables & Chairs	60 people

Meeting Room 2

Chairs	40 people
Tables & Chairs	30 people

Preschool Room

Chairs	45 people
Tables & Chairs	32 people

Note:

Depending on set up requirements, actual numbers could be less than shown. When hosting a dance in one of the activity rooms, allowances must be made for the dance floor. It is advisable for groups wanting to rent the facilities to come to the building and decide if the space will be adequate for their event.

INSURANCE

An insurance certificate is required when:

- *Alcohol is served
- *150 or more participants
- *Activity is considered high risk in nature

Commercial renters must provide insurance certificate.

Due to liability issues, we do not provide access to any form of equipment not clearly identified on the rental contract.



CR COMMUNITY CENTRE



RENTAL INFORMATION

Recreation & Culture Department
City of Campbell River
401 - 11th Avenue
Campbell River, BC V9W 4G2

For more information:
Call **250-286-1161** or

Email: recand.culture@campbellriver.ca

FACILITY RATES

COMMUNITY FUNCTIONS

Security Deposit: \$200.00

Events or activities sponsored by community groups. This includes activities such as meetings, dances, banquets, elections, conventions, bazaars, weddings, sporting events, etc.

Youth Rates:

Gymnasium (Full)	\$32.00 per hour
Gymnasium (Half)	\$22.00 per hour
Meeting Room 1 or 2	\$10.00 per hour
Preschool Room (Room 5)	\$14.00 per hour
Community Lounge	\$27.00 per hour
Galley Kitchen	\$27.00 per day
Change/Shower Room (minimum 2 hrs)	\$ 8.00 per hour
Kitchen (Under 4 hrs)	\$35.00 per day
Kitchen (Over 4 hrs)	\$70.00 per day
Craft Room	\$17.00 per hour

Adult Rates:

Gymnasium (Full)	\$48.00 per hour
Gymnasium (Half)	\$31.00 per hour
Meeting Room 1 or 2	\$15.00 per hour
Preschool Room	\$21.00 per hour
Community Lounge	\$35.00 per hour
Galley Kitchen	\$31.00 per day
Change/Shower Room (minimum 2 hrs)	\$10.00 per hour
Kitchen (Under 4 hrs)	\$41.00 per day
Kitchen (Over 4 hrs)	\$81.00 per day
Craft Room	\$21.00 per hour

FACILITY RATES

COMMERCIAL FUNCTIONS

Events sponsored by commercial agencies.

Security Deposit: \$250.00

Gymnasium (Full)	\$93.00 per hour
Gymnasium (Half)	\$61.00 per hour
Meeting Room 1 or 2	\$26.00 per hour
Preschool Room (Room 5)	\$41.00 per hour
Community Lounge	\$69.00 per hour
Galley Kitchen	\$58.00 per day
Kitchen (Under 4 hrs)	\$69.00 per day
Kitchen (Over 4 hrs)	\$139.00 per day
Craft Room	\$ 41.00 per hour

DOWNTIME 8:30 am—12 midnight

Gymnasium (Full)	\$31.00 per hour
Gymnasium (Half)	\$20.00 per hour
Meeting Room 1 or 2	\$10.00 per hour
Preschool Room	\$14.00 per hour
Community Lounge	\$23.00 per hour
Craft Room	\$14.00 per hour

City of Campbell River Recreation & Culture offers rentals for Community, Recreation, Athletic and Special Events

Perfect For:

- √ Meetings
- √ Workshops
- √ Sporting Events
- √ Socials
- √ Weddings
- √ Dances
- √ Banquets
- √ Conferences
- √ Trade Shows

We Feature:

- √ Competitive Rates
- √ Kitchen Facilities
- √ Convenient Parking

Arrange Your Own:

- √ Catering
- √ Bar Service
- √ Decorating

SET-UP & CLEAN-UP RATES

SET UPS

(GYMNASIUM ONLY)

Chairs Only		Tables & Chairs	
200 or less	\$ 78.00	200 or less	\$109.00
201 to 350	\$109.00	201 to 350	\$139.00
351 to 500	\$139.00	351 to 500	\$169.00
501 to 750	\$214.00	501 to 750	\$274.00

*Any set ups with more than 200 chairs theatre style must be done by City of Campbell River staff.

CLEAN UPS

Chairs Only		Tables & Chairs	
200 or less	\$ 93.00	200 or less	\$154.00
201 to 350	\$124.00	201 to 350	\$185.00
351 to 500	\$154.00	351 to 500	\$244.00
501 to 750	\$229.00	501 to 750	\$395.00

ROOM SET-UP

Under 50 persons	\$ 29.00	Over 50	\$ 58.00
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ROOM CLEAN-UP

Under 50 persons	\$ 29.00	Over 50	\$ 58.00
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HALLWAY CLEAN-UP:

\$ 27.00

DAY RATES

GYMNASIUM ONLY COMMUNITY FUNCTIONS

Youth (18 yrs. & younger)

Full	\$416.00 per day
Half	\$286.00 per day

Adults (19 yrs. & older)

Full	\$624.00 per day
Half	\$402.00 per day

COMMERCIAL FUNCTIONS

Full	\$1,206.00 per day
Half	\$ 763.00 per day

*Clean-up is extra