

Youth Recreation Leader (Permanent Full-Time - Certified Instructor I)

The City of Campbell River is seeking a **Youth Recreation Leader** to join our Recreation & Culture team.

The role – The Youth Recreation Leader will work collaboratively with a team, to plan, implement, promote, and evaluate a range of activities and events with typical children, youth at risk and people that living with a disability. You will lead and participate in a variety of recreational activities, and provide leadership and ensure integration, safety, and care for all program participants. In this role, you will also have the opportunity to develop leadership skills while coaching and mentoring youth in the Recreation’s Leaders-in-Training volunteer program.

The successful candidate for this position will have:

- Minimum of 1 year experience leading and/or instructing groups of youth within the last 5 years.
- Experience working with children and youth at risk and liaising with a variety of community groups.
- Grade 12 plus:
 - Post-secondary courses in child and youth care, recreation, counselling, or closely related field.
 - Other related courses in the recreation field such as leadership, behaviour management, working with people living with a disability, volunteer mentorship.
 - Courses in child development and/or community development
- A valid Emergency First Aid with CPR C by the start date.
- A valid Class 5 driver’s licence.
- Candidates with a suitable combination of education, training, and experience may also be considered.
- The successful candidate will be required to provide a clear police Criminal Record and Vulnerable Sectors check.

Our ideal candidate will be:

- Passionate and with a genuine interest in working with children and youth of all abilities and backgrounds.
- Positive, optimistic, and able to work well within a proactive team environment.
- Able to work a flexible schedule that may include mornings, days, and evenings – depending on programs.

Why you should consider working for us:

- The 2023 rate of pay for this permanent full-time CUPE bargaining unit position is \$22.68 per hour based on a 40-hour work week.
- Comprehensive benefits package including extended health and dental coverage, 3 weeks vacation, paid sick time, a defined pension plan, and a reduced cost fitness pass for City recreation facilities and programs.
- Career development - our department has a strong learning culture and want staff to grow and succeed.
- Flexible work options such as an earned day off may be available for the successful candidate.

For more information on this opportunity, please see the attached job description that lists all the duties and necessary qualifications for this position.

This posting will close on Sunday, June 2, 2024

Please send your resume with covering letter quoting **Competition EXT-24-047** to:



Email: careers@campbellriver.ca

Human Resources Department
City of Campbell River
301 St. Ann’s Road
Campbell River, BC V9W 4C7

We thank all applicants, however, only those selected for interviews will be contacted.

CERTIFIED INSTRUCTOR I
(Youth Recreation Leader)

Approval Date:	December 2023	Department:	Recreation & Culture
<input type="checkbox"/> IAFF	<input checked="" type="checkbox"/> CUPE	<input type="checkbox"/> Management	
Title of Excluded Supervisor:	Recreation Program Manager		

General Accountability:**Purpose and Scope**

Reporting to the Recreation Program Manager and taking direction from Program Coordinators and/or Programmers, the Youth Recreation Leader provides leadership and ensures integration, safety and all aspects of care for program participants.

Nature and Scope of Work

- Working with a group, plan, implement, promote, and evaluate a range of activities and events with typical children, youth at risk and people that are living with a disability.
- Lead and participate in a variety of recreational activities.
- Organize and assist in leading meetings, community development, leadership, and teambuilding activities.
- Assist program team with implementation of creative promotion and marketing strategies.
- Assist in planning events and activities for volunteer appreciation.
- Coach and mentor the youth in the Leaders-in-Training volunteer program.
- Coach and mentor Instructor/Leaders in program area.
- Liaise with program partners.
- Work cooperatively with other program staff and program partners to promote inclusion.
- Ensure safety and care of all participants.
- Ensure ongoing communication with parents, program partners and supervisor.
- Ensure equipment and facilities are used in a safe and proper manner.
- Complies with guidelines and procedures required for this program.
- Other duties as may be required.

Necessary Qualifications**Knowledge:**

- Clear understanding of the goals and objectives of recreation and inclusion.
- Clear understanding of community development approach to recreation programming.
- Good knowledge of developmental characteristics of children, youth, and people that are living with a disability.
- Good knowledge of age and ability appropriate games, sports and crafts.
- Good understanding of volunteer mentorship.

Skills:

- Effective communication and problem-solving skills.
- Effective teambuilding skills.
- Experience participating or leading indoor and outdoor recreation activities.
- Demonstrates the Department's core values: trust, teamwork, integrity, acceptance, and communication.

Abilities:

- Ability to supervise groups of typical children, youth at risk, and people that are living with a disability.
- Ability to provide opportunity for play, mastery, friendship, and participation during program.
- Ability to contribute positively to a work team.
- Ability to promote events and programs using a variety of marketing and promotion techniques
- Ability to coach and mentor Instructor/Leaders in program area.
- Ability to take initiative, and self-direct work.
- Ability to work under minimal supervision.
- Ability to coach and mentor youth volunteers.
- Ability and willingness to contribute to maintaining a respectful, safe, and supportive work environment that embraces diversity, along with treating everyone with courtesy, dignity and fairness.
- Ability to successfully attain a clean criminal record and vulnerable sector check.

Education:

- Grade 12 or equivalent.
- Post-secondary courses in Child and Youth Care, Recreation, Counseling or closely related field.
- Related courses in Recreation Services (i.e.. NCCP, Leadership, Behavior Management, working with people living with a disability, volunteer mentorship).
- Related courses in Child Development and/or Community Development.

Training/Certifications:

- Must possess and maintain a valid Emergency First Aid with CPR C Certificate by start date.
- Must possess and maintain a valid driver's licence and produce and maintain a clean driver's abstract as per City policy.

Experience:

- Minimum one (1) year experience leading and/or instructing groups of youth within the last five (5) years.
- Experience liaising with a variety of community groups.
- Experience working with children and youth at risk.
- Previous experience in recreation services.

Preferred Criteria (External Only)

- Food Safe.
- HIGH FIVE: Principles of Healthy Child Development.
- Access to a personal vehicle for business use.