



City of
Campbell
River

MISCELLANEOUS FEES AND CHARGES BYLAW

BYLAW Number 3397, 2009

Consolidated Version

BYLAWS



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Cover photo by Toni Falk



The “QR code” to the left provides quick access to the Campbell River website <http://www.campbellriver.ca> using a mobile QR code reader app.



Miscellaneous Fees and Charges Bylaw No. 3397, 2009

Revised: November 9, 2023

**Consolidated for Convenience Purposes
to include Bylaw No. 3587, 2015, 3775,
3817, 3838, 3855, 3905, 3929**

This bylaw is a 'consolidated' version and includes amendments up to the date listed in the bylaw heading. It is placed on the Internet for convenience only, is not the official or legal version, and should not be used in place of certified copies which can be obtained through the Office of the City Clerk at City Hall. Plans, pictures, other graphics or text in the legal version may be missing or altered in the electronic version.

PURPOSE

This bylaw sets out the rates for miscellaneous fees for services or goods supplied by the City of Campbell River.

The Council of the City of Campbell River enacts as follows:

PART 1: Title

1.0 This bylaw may be cited for all purposes as **Miscellaneous Fees and Charges Bylaw No. 3397, 2009.**

PART 2: Miscellaneous

Amd Bylaw 3587 10/15

2.0 This Bylaw shall apply to anyone who requires a service or goods supplied by the City of Campbell River provided for in this Bylaw.

2.1 Schedules “A”, “B” and “C” attached hereto are hereby declared to be a part of this Bylaw.

2.2 Charges shall be enumerated in Schedules “A”, “B” and “C” and shall be payable in cash.

2.3 Amounts are exclusive of all taxes.

PART 3: Repeal

3.1 Miscellaneous Fees and Charges Bylaw No. 2125, 1993 is hereby Repealed.

READ THE FIRST TIME this 1st day of December, 2009
READ THE SECOND TIME this 1st day of December, 2009
READ THE THIRD TIME this 1st day of December, 2009
ADOPTED this 15th day of December, 2009

Original signed by:

Charlie Cornfield

MAYOR

Peter F. Wipper

DEPUTY CITY CLERK

SCHEDULE "A"

		January 1, 2024	January 1, 2026	January 1, 2028
1.	Copies of Extracts of Minutes and bylaws	\$0.50/page	\$0.50/page	\$0.55/page
2.	Digital copies of Council Minutes	\$50.00	\$53.00	\$56.00
3.	Provision of Tax Information for Mortgage Co.	\$10.00/folio	\$10.00/folio	\$11.00/folio
4.	Tax Information Search Fee (require prepayment for written information, no charge to property owner when request made in person)	\$30.00	\$32.00	\$34.00
5.	Prior year's Tax Information Search Fee Manual search of non-computerized records	\$45.00/hour \$45.00/hour, minimum ½ hour	\$45.00/hour \$45.00/hour, minimum ½ hour	\$45.00/hour \$45.00/hour, minimum ½ hour
6.	Fee for returned cheques.	\$35.00	\$37.00	\$39.00
7.	Fee for placing a stop payment order and replacing cheques	\$35.00	\$37.00	\$39.00
8.	Property Tax or Utility overpayment refund fee	\$25.00	\$26.00	\$28.00
9.	Convenience Fee for credit card payments on property taxes	Cost recovery with amount not to exceed 3%	Cost recovery with amount not to exceed 3%	Cost recovery with amount not to exceed 3%

10.	Interest Rate on Account Receivables in arrears	2% per month	2% per month	2% per month
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SCHEDULE 'B'

1.	Miscellaneous Publications no larger than 11" x 17" a) Black and White paper copies b) Colour paper copies	\$0.50/page \$1.50/page
2.	Engineering Copies (larger than 11"x 17") a) Black and white paper copies b) Colour paper copies c) Digital copies	\$12.30/lineal metre \$18.10/lineal metre \$40.00
3.	a) Engineering Design Standards & Specifications paper copies b) Digital copies	\$40.00 \$40.00
4.	Engineering Booklets: a) City Legal Plans, Storm Drains, Sanitary Sewer, Water Distribution - paper copies b) Digital copies	\$100.00/set \$100.00/set
5.	Business Licence List	\$30.00
6.	Bylaw Compliance Letter	\$75.00
7.	On site location of storm or sanitary sewer service	at cost plus 10% administration fee
8.	Supply weekly Building Permit register	\$15.00/month

SCHEDULE 'C'

POLICE SUPPORT SERVICES

		January 1, 2024	January 1, 2026	January 1, 2028
SERVICES				
1.	Police Information Check - Regular	\$55.00	\$58.00	\$62.00
2.	Police Information Check – Student (under the age of 18)	\$10.00	\$10.00	\$10.00
3.	Police Information Check – Volunteer	\$10.00	\$10.00	\$10.00
4.	Fingerprinting (<i>as required for applications other than Police Information Checks Processed by the Campbell River detachment</i>)	\$40.00	\$42.00	\$45.00
REPORTS				
5.	Information requiring research	\$75.00 for the first hour \$10.00 for every 15 minutes or portion thereof, after the first hour plus photocopying fees	\$75.00 for the first hour \$10.00 for every 15 minutes or portion thereof, after the first hour plus photocopying fees	\$75.00 for the first hour \$10.00 for every 15 minutes or portion thereof, after the first hour plus photocopying fees

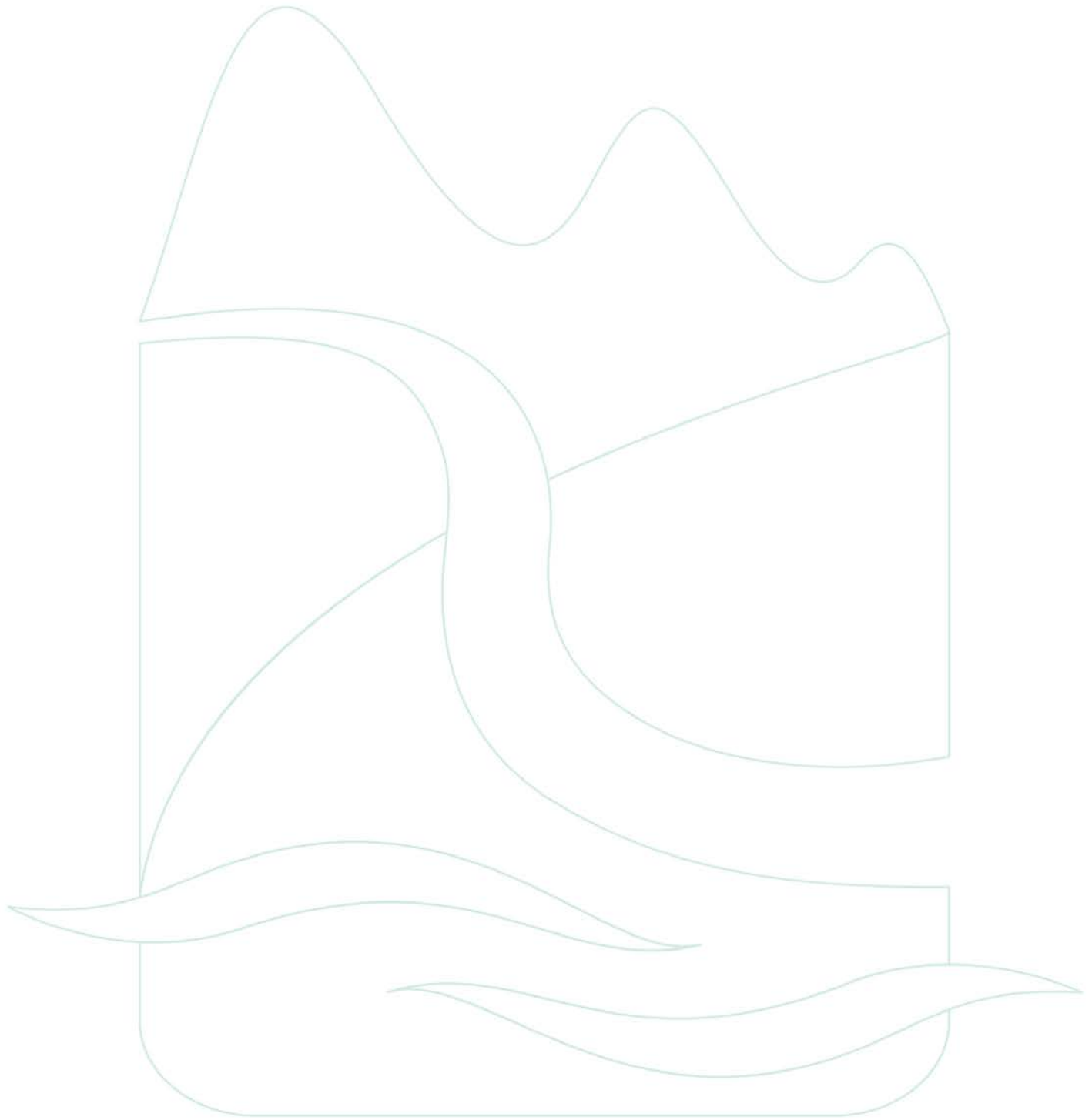
SCHEDULE 'C' CONT.

ACCIDENT/CRIME SCENE				
6.	MV6020	\$35.00	\$35.00	\$35.00
7.	MV6020 and Synopsis to ICBC	\$50.00	\$50.00	\$50.00
8.	Field Diagram Sketch	\$30.00	\$30.00	\$30.00
9.	Scale Drawings	\$50.00	\$50.00	\$50.00
10.	Mechanical Inspection	\$175.00	\$175.00	\$175.00
11.	Analyst Report	\$150.00	\$150.00	\$150.00
MEDIA/ MATERIALS				
12.	Photocopying	\$.50 per page.	\$.50 per page.	\$.50 per page.
13.	Electronic Media	\$25.00 per transaction plus \$0.75 per disk.	\$25.00 per transaction plus \$0.75 per disk.	\$25.00 per transaction plus \$0.75 per disk.
14.	Photographs	\$25.00 per transaction plus \$1.50 per photograph.	\$25.00 per transaction plus \$1.50 per photograph.	\$25.00 per transaction plus \$1.50 per photograph.

Amd Bylaw 3838 12/21 Schedule added

SCHEDULE 'D'

Description	Fee
Use of municipal-owned electric vehicle charging station	First 30 minutes free; \$2 per hour thereafter



City of
**Campbell
River**

301 St. Ann's Road
Campbell River, BC V9W 4C7

Phone (250) 286-5700

Fax (250) 286-5763

www.campbellriver.ca