

# SPECIAL OCCASION LIQUOR LICENSE

## *Frequently Asked Questions*

### **I'm hosting an event. What do I need to do to get a liquor license?**

You should plan on submitting your liquor license application at least 2 weeks in advance of the event.

Attend the liquor store and pick up an application. Ensure that the person applying for the license has their "Serving It Right" Certificate number and the name of the server on the Special Occasion License.

Ensure all information on the application is complete and has the liquor quantities and prices, as this is what the RCMP is approving—the amount of liquor being purchased for the number of attendees to the function.

Forward the application to the RCMP.

Once the application has been approved, the applicant will be contacted for pick up.

### **Where can I find additional information about Special Occasion licenses?**

<http://www.pssg.gov.bc.ca/lclb/apply/special/>

<http://www.bcliquorstores.com/special-occasion-licence>

<http://www.servingitright.com/>



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### **Questions?**

Email the City of Campbell River  
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