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#### **Public hearing for 97-unit apartment building on South Island Highway**

Council heard feedback during a public hearing for a new apartment building at 1430 South Island Highway. Third reading and final adoption will be considered in March.

#### **Public hearing to create residential secondary dwelling zone in Quinsam Heights**

Residential secondary dwelling zoning would apply at 2141 Forest Grove Dr. to permit a suite or a secondary dwelling on this larger-than-average size lot (suites would only be permitted on lots over 650 square metres; carriage houses would be permitted on properties at least 1,000 square metres in size). Third reading and final adoption will be considered in March.

#### **Pay parking prohibited in public assembly zones**

Council gave third reading and adopted a zoning amendment bylaw to prohibit pay parking in the public assembly one zone. Pay parking will be prohibited as an ancillary use in this zone. Council directed that letters advising of the decision be sent to Island Health, neighbouring local government and the local MP and MLA.

#### **Tourism Advisory Committee bylaw considered**

Council gave first and second readings to the bylaw, which would confirm that one non-voting seat will be available to represent the Campbellton Neighbourhood Association, Downtown Heart of the City BIA Society, Pier Street Association and Willow Point BIA Society. This should confirm that there is one non-voting seat to be determined by the 4 business improvement organizations listed and that the two other non-voting seats are for a staff person and one member of the Chamber of Commerce to be appointed by their respective organizations.

All nine voting members of the committee would be appointed by Council while the three non-voting liaison members would be appointed by their respective organizations. The committee's terms of reference have been updated to reflect this clarification.

#### **Duplex considered for 661 Dogwood Street**

Council gave first and second reading to a zoning bylaw amendment to rezone 661 Dogwood St. to permit a duplex. A public hearing date is scheduled for March 6.

#### **Changes to sports field user fees and charges considered**

Council received and gave third reading to the sports field user fees and charges bylaw amendment that is the result of a thorough and consultative review of sports field user fees completed in 2016 by staff. The review resulted in a recommendation that sports field user fees change from a per season/per person user fee to an hourly rental fee for sports fields of \$5 per hour for youth user groups and \$20 per hour for adult user groups. Council will consider adoption of the bylaw amendment at the March 6 meeting.

#### **Refresh Downtown approved**

Council saw a video featuring community members discussing the value of the consultation process, and subsequently endorsed an amended Refresh Downtown Plan. A proposal for a roundabout at St. Ann's Rd. and Shoppers Row will be removed from the conceptual plan, keeping the text and adding a notation that the design detail will be shared and discussed with



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the community before detailed design is finalized. Council's endorsement of the Downtown Refresh initiates the detailed design process for lower Shoppers Row – the area between St. Ann's Rd. and 11<sup>th</sup> Ave. The City thanks community members for their contributions and support of the development of this document. See the video here: <https://youtu.be/DDgEGm7PeFM>.

### **Communities in Bloom declined for 2017**

Council received an invitation from the Communities in Bloom program to participate in a special program this year to celebrate Canada's 150<sup>th</sup> birthday. Council referred the invitation to staff and the Community Services Recreation and Culture Commission for review and comment. Due to an extensive special event schedule for 2017, including three conferences and two very large special events that will require volunteer support, both the commission and staff recommended that the City not participate in the Communities in Bloom in 2017.

### **Corporate Progress Report – for the fourth quarter of 2016**

The fourth quarter has seen significant progress with a total of 103 of 185 strategic initiatives and projects completed in 2016. As of Dec. 31, operating revenue is at 102% of total budget (2015 – 107%) and operating expenses 96% of the total budget (2015 – 96%); expenses trending lower than budget is primarily a result of staff vacancies, weather and seasonal activity, and changing demands/priorities, with some projects carried forward into 2017. The capital spend by the end of the fourth quarter is at 38% of budgeted expense (2015 – 53%). Large budget variances are mainly a result of required carry-forwards for projects to completed in 2017, multi-year projects (i.e. Campbell River Water Supply project) and due to efficiencies gained (i.e. sewer main replacement came in significantly under budget as a result of improved technology). Financial results for 2016 are within expectation; however, year-end adjustments continue to take place while staff finalize the year-end. Council will be updated and provided a detailed analysis of the City's final 2016 financial results once the year-end audit is complete in early May.

### **Letter of support for North Island College**

Council will send a letter to Western Economic Diversification Canada in support of North Island College (NIC) and UBC initiating a long-term partnership to improve innovation, business and training results in the regional seafood production and processing sectors.

The partnership will bridge applied research and process development with education and skills training through the two institutions, in close collaboration with the seafood industry and First Nations. With Campbell River the centre for British Columbia's aquaculture industry, the continued delivery of NIC's Aquaculture Certificate and the development of an Aquaculture Diploma at the NIC Campbell River campus could generate economic benefits, innovation and continued development of the aquaculture sector to our region.

### **Parking concerns in the 11th Ave. area**

Council received letters of concern from business owners regarding public parking located on 11<sup>th</sup> Ave. between Cedar and Dogwood streets. The parking lot will be paved this year.