

DISTRICT OF CAMPBELL RIVER

PROVINCE OF BRITISH COLUMBIA

BY-LAW NO. 1492

A BY-LAW OF THE DISTRICT OF CAMPBELL RIVER TO PROVIDE FOR EMERGENCY PROGRAM PLANNING.

WHEREAS the Council of the District of Campbell River considers it necessary to prepare in advance to limit the injurious and adverse effects of emergencies and disasters if and when they occur;

AND WHEREAS it is also considered necessary that an Emergency Program Plan be prepared in order to meet any emergency that may occur within the District of Campbell River;

NOW THEREFORE the Council of the District of Campbell River in open meeting assembled, enacts as follows:

1. This By-law may be cited for all purposes as "District of Campbell River Emergency Program By-law No. 1492, 1985";
2. The object of this By-law is to ensure the continuity of government of the District of Campbell River during emergencies. This includes the maintenance of law and order, the saving of lives, the protection of the health and welfare of the citizens and the preservation of property;
3. Council shall immediately inform the Province of British Columbia through the Ministry of the Environment of any action taken under the authority of Section 289 or 290 of the Municipal Act;
4. Salaries, honoraria, accounting, budgeting, auditing, personnel, administration, contracting and administration procedures of the Emergency Program organization of the District of Campbell River shall be in accordance with the Emergency Program Act, Municipal By-laws, regulations and resolutions;
5. The Committee of the Whole of Council shall constitute an Emergency Program Executive Committee which may, subject to the approval of Council:
 - (a) negotiate agreements with other Municipalities and Regional Districts for the purpose of mutual aid or for the formation of joint organizations with Federal or Provincial Governments;
 - (b) negotiate agreements with other than government for the employment of their members within the Emergency Program according to their qualifications.
6. The Municipal Administrator shall be responsible for:
 - (a) the organization and maintenance of an Emergency Program Planning Committee;
 - (b) the review of the Emergency Program Plan, all emergency plans for municipal departments, training programs and expenditures relating to the Emergency Program for the District of Campbell River;
 - (c) recommending to Council an expenditure of Municipal funds for equipment and operations in preparing for, or during an emergency.
7. Council shall, by agreement with the Regional Director, Provincial Emergency Program, appoint or rescind the appointment of an Emergency Program Area Co-ordinator who shall:
 - (a) advise Council on all matters relating to Emergency Programs;
 - (b) co-ordinate the Emergency Program plans prepared by the municipal departments, emergency services and support services;
 - (c) advise and assist department heads and emergency services in all matters relating to emergency planning, organization and training;

- (d) prepare annual budgets and estimates of expenditures for submission to the Municipal Administrator for the operation and maintenance of the Emergency Program organization;
- (e) formulate and conduct training programs and carry out such studies and exercises as are required to keep the Emergency Program organization in a tested state of readiness;
- (f) select suitable candidates for applicable federal, provincial and municipal training courses;
- (g) prepare and carry out a continuing program of public information so that the citizens of the District of Campbell River are informed of the emergency measures that they should take or are being taken on their behalf;
- (h) advise the Council on all matters relating to the effectiveness of the emergency program;
- (i) develop emergency services and plans in those areas of the Emergency Program which are not normally the responsibility of existing Municipal or community services;
- (j) provide advice to persons and private organizations on all matters relating to emergency programs;
- (k) be responsible for submissions of the Emergency Program plan and all amendments to Council for approval;
- (l) ensure that a list of names of ex-mayors and ex-aldermen resident in the Municipality is maintained as a line of succession, and that this list is kept current.

8. There shall be an Emergency Program Planning Committee organized as follows:

- (a) Members of the Planning Committee shall include: Emergency Program Area Co-ordinator, Municipal Administrator, Municipal Engineer, Police Chief, Fire Chief, Airport Manager, Public Works Superintendent, Medical Health Officer, O.I.C. Canadian Coast Guard and others as may be required from time to time;
- (b) the Area Co-ordinator shall be the Chairman of the Planning Committee and shall delegate an alternate in his absence;
- (c) Emergency Program plans will clearly outline the responsibilities and actions of each service to meet emergencies;
- (d) the Chairman of the Planning Committee will advise and assist Municipal departments and supporting agencies in the preparation of their guides and will co-ordinate such guides;
- (e) each department and supporting agency shall carry out such measures and activities as are required to meet their responsibilities during an emergency.

Read a first time on the 3rd day of September, 1985.

Read a second time on the 3rd day of September, 1985.

Read a third time on the 3rd day of September, 1985.

Reconsidered, finally passed and adopted on the 16th day of September, 1985.


Acting Mayor


Clerk