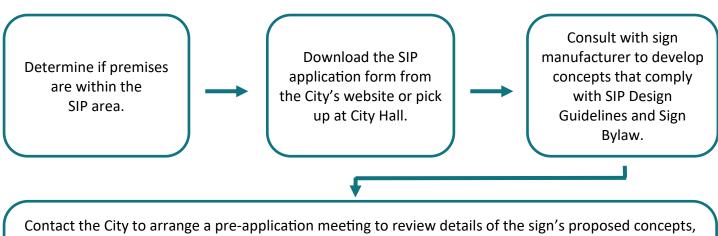
DOWNTOWN SIGNAGE INCENTIVE PROGRAM PROCESS DIAGRAM



colours, and materials.

This meeting will establish:

- If the proposal conforms to the SIP Design Guidelines
- Whether design amendments are needed meet SIP requirements



Prepare and submit a complete SIP application for a sign permit to Development Services. Application fee paid as per the *Sign Bylaw*.



City Staff Review Application



Applicant may proceed with sign construction and installation, subject to acquisition of any building, electrical, or other permits that may be required.



Upon project completion applicant must submit photos and expense schedule to City Staff.



Once all works are completed as approved, the applicant will receive the grant from the Business Improvement Association.

