

EQUIPMENT RENTAL

IN-HOUSE EQUIPMENT

| | |
|-------------------------------|--------------------|
| Coffee Urn | \$ 5.00 per day |
| Coffee Cart (up to 20 people) | \$12.00 per day |
| Podium | \$12.00 per day |
| Flip Chart | \$ 5.00 per day |
| White Display Board | \$ 5.00 per day |
| PA System - Up to 4 Hours | \$34.00 per day |
| - Over 4 Hours | \$69.00 per day |
| Portable Bars | \$12.00 per day |
| TV/VCR | \$23.00 per day |
| Photocopying | \$0.50 per copy |
| Projection Screen | \$ 5.00 per day |
| Overhead Projector | \$17.00 per day |
| Stage: 1/2 Stage | \$ 81.00 per event |
| Full Stage | \$144.00 per event |

Please Note:

All user groups are responsible for providing their own play equipment, ie. basketballs, volleyballs, floor hockey equip., etc. Floor hockey users may use regular hockey sticks, however, black tape must be removed.

INSURANCE

An insurance certificate is required when:

- Alcohol is served
- 150 or more participants
- Activity is considered high risk in nature

Commercial renters must provide insurance certificate.

Please see Bonnie Griffiths for more details.

Due to liability issues, we do not provide access to any form of equipment not clearly identified on the rental contract.

FACILITIES

Gymnasium

| | |
|-----------------------------------|--------------|
| Standing Space | 1,500 people |
| Chairs | 1,000 people |
| Tables & Chairs (w/o dance floor) | 565 people |
| (with dance floor) | 500 people |

Activity Room No. 1

| | |
|-----------------|------------|
| Standing Space | 200 people |
| Chairs | 110 people |
| Tables & Chairs | 80 people |

Activity Room No. 2

| | |
|-----------------|------------|
| Standing Space | 140 people |
| Chairs | 80 people |
| Tables & Chairs | 60 people |

Activity Room No. 3

| | |
|-----------------|------------|
| Standing Space | 110 people |
| Chairs | 75 people |
| Tables & Chairs | 40 people |

Note:

Depending on set up requirements, actual numbers could be less than shown. When hosting a dance in one of the activity rooms, allowances must be made for the dance floor. It is advisable for groups wanting to rent the facilities, to come to the building and decide if the space will be adequate for their event.



City of
**Campbell
River**

SPORTSPLEX



RENTAL INFORMATION

City of Campbell River Recreation & Culture offers rentals for Community, Recreation, Athletic and Special Events

Perfect For:

- | | | |
|-------------------|------------|---------------|
| √ Meetings | √ Socials | √ Banquets |
| √ Workshops | √ Weddings | √ Conferences |
| √ Sporting Events | √ Dances | √ Trade Shows |

We Feature:

- | | |
|----------------------|----------------------|
| √ Competitive Rates | √ Convenient Parking |
| √ Kitchen Facilities | |

Arrange Your Own:

- | | | |
|------------|---------------|--------------|
| √ Catering | √ Bar Service | √ Decorating |
|------------|---------------|--------------|

Recreation & Culture Department
1800 South Alder Street
Campbell River, BC V9W 7J1

For more information contact:
Bonnie Griffiths at **250-923-7911** or
E-mail: bonnie.griffiths@campbellriver.ca
www.campbellriver.ca

FACILITY RATES

COMMUNITY FUNCTIONS

Security Deposit: \$200.00

Events or activities sponsored by community groups. This includes activities such as meetings, dances, banquets, elections, conventions, bazaars, weddings, sporting events, etc.

Youth Rates:

| | |
|-------------------------|------------------|
| Gymnasium (Full) | \$37.00 per hour |
| Gymnasium (Half) | \$27.00 per hour |
| Large Activity Room | \$14.00 per hour |
| Small Activity Room | \$10.00 per hour |
| Room 2/3 Combined | \$20.00 per hour |
| Kitchen Under 4 hours | \$35.00 per day |
| Kitchen Over 4 hours | \$70.00 per day |
| Change/Shower Room: | |
| Hourly (minimum 2 hrs.) | \$8.00 per hour |
| Daily | \$40.00 per day |
| Clean Up Fee* | \$29.00 |

*Applies to all change room rentals

Adult Rates:

| | |
|-------------------------|------------------|
| Gymnasium (Full) | \$59.00 per hour |
| Gymnasium (Half) | \$37.00 per hour |
| Large Activity Room | \$21.00 per hour |
| Small Activity Room | \$15.00 per hour |
| Room 2/3 Combined | \$30.00 per hour |
| Kitchen Under 4 hours | \$41.00 per day |
| Kitchen Over 4 hours | \$81.00 per day |
| Change/Shower Room: | |
| Hourly (minimum 2 hrs.) | \$10.00 per hour |
| Daily | \$46.00 per day |
| Clean Up Fee* | \$29.00 |

*Applies to all change room rentals

FACILITY RATES

COMMERCIAL FUNCTIONS

Events sponsored by commercial agencies.

Security Deposit: \$250.00

| | |
|---------------------------|-------------------|
| Gymnasium (Full) | \$103.00 per hour |
| Gymnasium (Half) | \$ 67.00 per hour |
| Large Activity Room | \$ 41.00 per hour |
| Small Activity Room | \$ 26.00 per hour |
| Room 2/3 Combined | \$ 51.00 per hour |
| Kitchen Under 4 hours | \$ 69.00 per day |
| Kitchen Over 4 hours | \$139.00 per day |
| Change/Shower Room: | |
| Hourly - (minimum 2 hrs.) | \$15.00 per hour |

DOWNTIME

8:30 am - 12 midnight

| | |
|---------------------|------------------|
| Gymnasium (Full) | \$38.00 per hour |
| Gymnasium (Half) | \$25.00 per hour |
| Large Activity Room | \$14.00 per hour |
| Small Activity Room | \$10.00 per hour |

DAY RATES

COMMUNITY FUNCTIONS

Youth Rates:

| | |
|------------------|------------------|
| Gymnasium (Full) | \$481.00 per day |
| Gymnasium (Half) | \$351.00 per day |

Adult Rates:

| | |
|------------------|------------------|
| Gymnasium (Full) | \$763.00 per day |
| Gymnasium (Half) | \$485.00 per day |
| *Clean-up Extra | |

COMMERCIAL FUNCTIONS

| | |
|------------------|--------------------|
| Gymnasium (Full) | \$1,345.00 per day |
| Gymnasium (Half) | \$ 846.00 per day |

SET-UP & CLEAN-UP RATES

SET UPS

| Chairs Only | | Tables & Chairs | |
|--------------|----------|-----------------|----------|
| 200 or less | \$ 78.00 | 200 or less | \$109.00 |
| 201 to 350 | \$109.00 | 201 to 350 | \$139.00 |
| 351 to 500 | \$139.00 | 351 to 500 | \$169.00 |
| 501 to 750 | \$214.00 | 501 to 750 | \$274.00 |
| 751 to 1,000 | \$244.00 | 751 to 1,000 | \$365.00 |

*Any set ups with more than 200 chairs, theatre style, must be done by City of Campbell River staff. Extra fees will apply

CLEAN UPS

| Chairs Only | | Tables & Chairs | |
|--------------|----------|-----------------|----------|
| 200 or less | \$ 93.00 | 200 or less | \$154.00 |
| 201 to 350 | \$124.00 | 201 to 350 | \$185.00 |
| 351 to 500 | \$154.00 | 351 to 500 | \$244.00 |
| 501 to 750 | \$229.00 | 501 to 750 | \$395.00 |
| 751 to 1,000 | \$320.00 | 751 to 1,000 | \$457.00 |

| | |
|---------------------------------|---------|
| Room Set Up Under 50 Persons: | \$29.00 |
| Room Set Up Over 50 Persons: | \$58.00 |
| Room Clean Up Under 50 Persons: | \$29.00 |
| Room Clean Up Over 50 Persons: | \$58.00 |
| Hallway Clean Up: | \$29.00 |

STAGE

(Set Up/Take Down Included)

| | |
|------------|----------|
| 1/2 Stage | \$ 81.00 |
| Full Stage | \$144.00 |

CANCELLING?

Groups wishing to cancel a reservation must notify the Recreation & Culture office during regular business hours, at least 72 hours in advance of their scheduled time. All cancellations of events, where a security deposit has been taken, are subject to a \$50 fee. The security deposit for these events is non-refundable if 72 hours notice has not been given.