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### **Youth art project coming to Spirit Square**

Campbell River Art Gallery made a presentation and request to conduct a youth art project in Spirit Square. Artist Dominique Pétrin and city youth will wallpaper the poles of Spirit Square with contemporary art. Art will be applied Sept. 12 using biodegradable potato starch. City crews will pressure wash the poles in the fall to remove the artwork.

The City's Art in Public Spaces master planning is progressing, with public consultation continuing this summer. Staff will report back to Council in early 2019, after the busy election, orientation, and budget season.

### **Council approves 2019 permissive tax exemption recommendations**

Council gave first and second reading to move a 100 per cent permissive tax exemption from the Campbell River Common mall to the portion of 1691 Island Highway, occupied by Total Change Christian Ministries. Council also removed permissive tax exemptions on 544 Dogwood Street South, 562 Dogwood Street South and 81 Dogwood Street. The removed exemptions include a residential apartment building that previously provided affordable housing for seniors, but was recently sold and is now privately owned for market housing, as well as some undeveloped land that is being held for future development by a local charitable organization. Property owners were notified when Council made policy amendments earlier this year that made these undeveloped properties ineligible for permissive tax exemptions.

CPC Chair, Poppy Steele and CPC member, Dennis Fitzgerald were present to answer questions.

### **Council approves secondary suite on Nancy Greene Drive**

Council gave third reading and adopted a rezoning application to allow a secondary suite at 789 Nancy Greene Drive. The application had received first and second reading on July 16, and a public hearing was held July 30.

Now that it's approved, the owners are required to apply for building permits and complete necessary upgrades to legalize the secondary suite.

In accordance with the B.C. Building Code, secondary suites have construction requirements, including but not limited to the following regulations:

- a floor space less than 40 per cent of the habitable floor space of the building
- no larger than 90 square metres (968 square feet);
- sound proofing from the main portion of the house
- minimum ceiling height
- fire separation from the main portion of the house
- adequately sized windows and doors for egress
- interconnected smoke alarms and
- upgrades to the HVAC system

The City's Sustainable Official Community Plan (SOCP) sets out principles to maintain and improve residential areas while providing a range of housing types. The rezoning proposal is consistent with SOCP objectives to increase the stock of rental housing and allows for better use of existing infrastructure.

### **Rezoning 220 Island Highway South considered**

Council gave third reading to rezone 220 Island Highway South from Residential Multiple Three Zone (RM-3) to Commercial Six Zone (C-6) and directed staff to schedule the amendment for adoption pending the:

- additional road dedication of 251.7 square metres of land from the subject property for future highway upgrades

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- registration of a restrictive covenant that prohibits the use of a recreational vehicle park and permits the use of a licensed facility if the use is ancillary to the principal use of a hotel

Council gave the proposed Zoning Bylaw amendment first and second reading on June 11, 2018 and a public hearing was held on July 16, 2018.

### **Zoning Bylaw Review initial legal changes**

In a previous report to Council dated February 2, 2018, staff advised that the Zoning Bylaw review would be carried out incrementally, deferring any amendments of substance or changes to zone designations until 2019.

In the near future, staff will bring forward recommended administrative changes to the zoning bylaw. These changes will primarily tackle areas of difficulty experienced by staff and the public in the day-to-day operation of the bylaw, and may include issues such as:

- Addition of diagrams/illustrations
- Restricting use of shipping containers to temporary use only in residential zones
- Ancillary building interpretation clarification and size (max size to scale with lot size)
- Greater clarity/control on panhandle lot subdivision and access requirements
- Limitation on drive-throughs in downtown core
- Energy Step Code provisions
- Electric vehicle charging station requirements in multifamily and commercial developments

These changes are primarily legal, and progressing to a formal zoning amendment process will entail a statutory public hearing at which anyone considering themselves affected by the proposed changes may speak. Council directed staff to hold a public hearing.

### **Council approves a Temporary Use Permit for building supplies shop in Campbellton**

Council approved a temporary use permit for a business to operate as a contractor's-only building supplies retail shop at 1499 Island Highway (1661 Maple Street).

An existing building will be used for storing building supplies, and the applicants propose to use a temporary trailer as an ancillary office.

As contractors are the intended customers of this business, a significant increase in traffic is not anticipated. The applicant advises that the proposed business is anticipated to temporarily be at this location as there is a specific location in mind for the future permanent location. The property would be subject to a minor development permit if the applicants undertake significant changes to colour, material or form and character of building. The applicants have confirmed an intention to upgrade landscaping and improve the overall aesthetics of the property.

### **2018-2027 Ten Year Financial Plan Amendment Bylaw**

Council gave first, second and third readings to proposed 2018-2027 Ten Year Financial Plan amendments. The proposed amendments result from decisions made by Council throughout 2018 for initiatives that were unknown when the 2018-2027 financial plan was adopted in December 2017. These initiatives are:

- increase to Council Contingency to fund items that Council supports
- increase in federal grant revenues to support the City's sea level rise initiatives
- transfer from the City's gaming reserve to fund downtown safety initiatives
- increase in funding for the Big Rock Boat Ramp project
- increase in reserve funding for the Larwood-Erickson sewer renewal project
- increase in reserve funding for the next phase of the Municipal Broadband Network
- increase in reserve funding towards the Rotary Robron Fieldhouse project
- increase in reserve funding for the 3.5 acre seawalk
- increase in federal grant revenues towards the purchase of a new airport snowblower
- increase in reserve funding for the Community Energy & Efficiency Program initiatives

Public notification, including the opportunity to comment to Council, was published in the City Currents section of the Mirror newspaper, which meets the legislative requirements of Section 165 of the Community Charter. Following Council's approval, the amendment will be adopted and the appropriate reporting provided to the Province.

### **2016 Provincial Emergency Program write-off**

Council approved a write-off for the Accounts Receivable 2016 Provincial Emergency Program write off for \$4,454.32, which has been deemed uncollectible.

In 2016, staff submitted a claim for reimbursement of emergency operations centre expenses related to the flooding that occurred in Campbell River. This claim included benefits related to wages, as claimed in the past and outlined as an eligible expense. Recently, the City was informed that these expenses are no longer deemed eligible – and that the Province has updated its policy and is still in the process of updating its manual. Consequently, \$4,454.32 of expenses anticipated to be reimbursed have been deemed ineligible.

### **Financial Report for Q2 2018**

Council received staff's quarterly financial report for the second quarter of 2018. Financial results for the City's departmental operating budgets are within expectation for the second quarter of 2018, and no areas of concern have been identified. Operating and capital projects are well underway for the second quarter of the year with the majority of projects well into the planning or construction phase. The second and third quarters are typically the busiest for the City, with capital projects and operations crews completing a majority of their work during these months.

### **North Island Supportive Recovery Society requests a land donation**

Council received correspondence from Second Chance Recovery House, North Island Supportive Recovery Society about BC Housing potentially building a facility to support the society providing services to more people in the community. The correspondence included a request for land donation. Staff will meet with the society to discuss potential land available and incorporate information into a report coming to Council in September outlining all requests from social services groups and land available for potential affordable and/or supportive housing.

### **Request for funding for the Labour Day Show and Shine event**

Council received correspondence from the North Island Cruisers Car Club requesting funding assistance for the Labour Day Show and Shine event and approved up to \$2,000 for t-shirts. The event was praised as an economic driver for the community that attracts visitors and draws people downtown.

### **Council to discuss concerns with seniors' health care at upcoming meeting**

Council received a copy of correspondence from Citizens for Quality Health Care to MLA Claire Trevena expressing their concerns with seniors' health care in Campbell River and the North Island. Council referred the issue for discussion at the Aug. 31 Committee of the Whole meeting.

### **Potential harvest in Snowden Forest on hold for development of multi-year plan**

In response to their May letter, Council received correspondence from the Ministry of, Lands, Natural Resource Operations and Rural Development (FLNRORD), regarding the Snowden Forest in Campbell River. The correspondence stated that:

- The province recognizes that the Snowden Forest is a strategically important tourism and recreational asset, and the ministry welcomes the fact that both the City of Campbell River and the Strathcona Regional District have taken the time to develop strategic priorities concerning this area in their Official Community Plans.
- BC Timber Sales (BCTS) has no imminent plans to construct roads or auction timber sales within the boundaries of the Snowden Forest identified.
- Future operations will be guided by a resource planning process led by BCTS over the next several months for information sharing.
- The intended outcome of the planning process is to develop a multi-year forest development plan based on integrated resource management principles.

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- Multiple *Forest and Range Practices Act* values, including recreation will be carefully considered and will inform subsequent resource management decisions and harvesting prescriptions in the area.
- Stakeholders, First Nations and others who have expressed an interest in the Snowden Forest will be invited to participate in the pending planning process.
- BCTS works with Recreation Sites and Trails BC to manage the area with a focus on recreational values for over two decades in this area. The current Snowden Forest area and recreational opportunities are a legacy of more than two decades of association between the two FLNRORD programs. This association will continue into the future.
- Recreational use in forested areas adjacent to communities is trending upwards across the Coast. Managing these multi-use areas in the working forest requires a dynamic planning process that periodically rebalances the relative importance of forest values and their corresponding management priority.
- To date, planning at the operational level has yielded successful outcomes between competing interests in this area. Spatial and temporal management of harvest entries, special conditions attached to road construction and trail management have contributed to these positive outcomes.
- Currently, the Snowden Forest is designated as a working forest and will be managed as such into the future unless a subsequent land use designation changes this.

The correspondence named other tools available under the *Forest and Range Practices Act* that can assist with recreation management at the operational level, including the following:

- The minister may establish objectives for interpretive forest sites, recreation sites and recreation trails that must be consistent with objectives set by government for the area, including any land use objectives.
- Section 56 allows the minister to establish new recreation sites or trails.
- Section 57 prohibits anyone from constructing, rehabilitating or maintaining a trail or other recreation facility on Crown land without authorization.
- Under the *Government Actions Regulation*, the minister can also designate recreational facilities as resource features and then under the *Forest Planning and Practices Regulation*, s. 70, licensees are not allowed to damage them.
- Section 58 enables the minister, by order, to restrict or prohibit recreational use on Crown land if deemed necessary to protect recreation or range resources, except a use specifically permitted under another enactment.